

# La Jolla High School Chapter of the California Scholarship Federation

"Scholarship for Service"

## CSF Membership Requirements 2019-2020

There are two levels of CSF Membership (Active and Inactive) each with different requirements.

Active CSF Member Requirements:	Inactive CSF Member Requirements:
<ul style="list-style-type: none"><li>• 8 hours service each semester.</li><li>• 4 of these hours must be fulfilled in the LJHS Tutor Center.</li></ul>	<ul style="list-style-type: none"><li>• 4 hours service each semester.</li><li>• 2 of these hours must be fulfilled in the LJHS Tutor Center.</li></ul>

All CSF members:

- Must submit the CSF Volunteer Verification Form (Due \*\*)
- Attend CSF meetings - No more than 3 missed meetings per year and attendance at all mandatory meetings
- Must reapply each semester

Life Membership can be achieved by seniors who have been Active members for at least four semesters of high school, including the first semester of their senior year. Life Members are also known as Sealbearers.

## Guidelines for After School Tutoring

Part of the way CSF members may fulfill their service requirements is through the Viking Tutoring Center in our school's Library Media Center. The tutoring center will be staffed by CSF, Link Crew, and LJHS teachers. There will be tables assigned to specific subjects, for ease and organization.

CSF Tutoring has long been valued and is now more than ever needed as La Jolla High. Let us remember the CSF motto, and a primary reason for the organization's prime existence. If you have any questions regarding hours needed by the CSF student, and Active vs. Inactive membership, please see the faculty webpage for Kerry Dill (<http://www.ljhskdill.com/ljhs-csf.html>).

It is understood that at times, emergencies or unforeseen events can prevent a CSF member from serving during a previously chosen time slot, we only ask that you please notify Mrs. Dill in person, or by email, in order that we may be able to substitute the CSF member. Please read and review and sign below. Feel free email and ask me any questions or if you have concerns at [kdill@sandi.net](mailto:kdill@sandi.net).

Thank you for your volunteer service!

## Viking Tutor Center Sign-Up Information

- CSF students will sign up via the "Sign-up Genius". The link can be found on the LJHS CSF website at (<http://www.ljhskdill.com/ljhs-csf.html>). There are 6 slots available daily from Monday through Thursday. Do not wait until the end of the semester to sign up or you may not get a spot!
- CSF Students are not allowed to show up to tutoring and receive credit, directly at the library. They must first have signed up on "Sign-up Genius".

- Once they arrive at the LMC (library), CSF students are to show their ID (until/unless Ms. Kelley knows the student already), so that she may mark their attendance. The CSF student must proceed to the table, in which they would like to tutor. There are an array of subjects in which to tutor. Although there is no minimum or maximum set for CSF students at a subject table, the CSF student should remain flexible in case he/she is needed in another table.
- The CSF student should expect to remain at the table, ready to tutor, from 3:30-4:15. CSF students are to remain for the entire hour for which they are being credited. Although most students needing tutoring, arrive at 3:30, not all always do, as they could be in conference with teachers after school, or other school matters. It is important that we, as CSF, support them. Regardless if students attend, the CSF student is receiving credit for their service.

I have read and understand the LJHS CSF Guidelines.

Student Name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Email (Please write neatly) \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_